

Full Time Care Manager Position

- Are you seeking a fulfilling, flexible position working with a team that supports growing your skills?
- Do you have great ideas about how to best serve your clients, but aren't given the time; or reimbursement regulations prevent you from addressing the whole person?
- Do you enjoy creating your own workday/schedule with no two days alike?
- Do you have a love for working with seniors and enjoy making lives better?

If so, private care management might be the perfect fit for you!

<> Care Management has been enriching the lives of older adults since 2007. We provide expert guidance and consultation to seniors and their adult children in making complex healthcare and long-term care decisions. We take great pride in identifying customized solutions and resources carefully selected for each client's personalized needs, based on our comprehensive assessment findings. **This position requires someone who enjoys flexibility and can self-organize and work independently from home. It is a full-time position with opportunity for benefits after 2 months.**

Job Summary: Provide expert, unbiased coaching and consultation to families managing the long-term care of their aging loved ones, geared to their unique circumstances. Guide families in everything from crisis situations to proactive planning for transitions or change of status due to medical events. Using care management skills, conduct comprehensive in-home care assessments to develop an individualized care plan with carefully selected resource recommendations. For some clients, provide ongoing weekly, sometimes daily, supervision and coordinating of care with frequent communication with long distant families. Also collaborate with a Care Associate to facilitate engagement and well-being activities for our clients.

Qualifications:

- Master's degree in Social Work, Counseling, or a related field such as RN, PT, OT with <State> license.
- Experience in care or case management (minimum 2 years)
- Availability all weekdays and some evening/weekend for call rotation (approximately every 6-8 weeks)
- Home office capabilities including scanner/printer and current smartphone
- A valid driver's license, proof of insurance and safe driving record.
- Must be comfortable with background check.
- A minimum of two references from existing or prior employers.

Care Management Responsibilities include:

- Meet and assess clients in their home setting to gather information and assess in a non-threatening manner. Assessment includes medical, cognitive, emotional, functional and safety components with an understanding of ability to afford recommended resources.

- Manage and coordinate all aspects of care to maximize the independence, health, and well-being of our older adult clients, including accompanying them to physician appointments or ER visits.
- Create written summaries of findings and recommendations for client's responsible party
- Implement and monitor all aspects of the care plan, including following through on action items, identifying obstacles to follow through and updating and modifying goals as needed.
- Navigate complex family and professional dynamics to overcome challenges and achieve positive outcomes for clients
- Document services provided in a timely and thorough manner
- Provide on-call services as part of an on-call team rotation
- Contribute to the overall support and functioning of the Care Management team, through active participation in Care Management meetings and providing coverage of cases as needed
- Provide billable services to clients at 90% of total work time after initial 3-month training period
- Educate professionals and families on who we are and how we can help their clients/family members.
- When not with a client, work is largely conducted from home, although you may choose to work from our office in south Huntsville.
- Please note that most of our clients live near downtown Huntsville/Jones Valley areas

Knowledge, Skills and Abilities

- Must have a heart for elders and a strong desire to make their lives better
- Integrity, honesty, and commitment to high standards of excellence and professional ethics
- Knowledge and experience with the aging process and with cognitive changes and other conditions affecting older adults
- Highly skilled in formulating holistic assessments and developing care plans that incorporate effective use of resources, creative problem-solving, and sound care management judgment
- Excellent interpersonal skills and ability to connect with a wide range of individuals, including physicians, attorneys, and trust officers
- Knowledge of the aging community including levels of care, cost, and state regulations
- Strong analytical and problem-solving skills
- Strong verbal and written communication skills
- Experience working with virtual platforms including Zoom, Facetime
- Impeccable attention to detail and follow through